



Careers Provider Access Policy Statement

Introduction

This policy statement sets out Kelmscott School's arrangements for managing the access of providers to students at our school. The aim of this is for providers to have the opportunity to give information to students about their education or training offer. This complies with our legal obligations under Section 42B of the Education Act 1997.

<https://www.legislation.gov.uk/ukpga/1997/44/section/42A>

Pupil Entitlement

All students years 8 to 11 are entitled to:

- find out about technical education qualifications and apprenticeships opportunities as part of a careers programme which provides information the full range of education and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events;
- understand how to make applications for the full range of academic and technical courses.

Please see programme of events in Careers Policy and Careers Provision documents.

Management of provider access requests

Procedure:

A provider wishing to request access should contact Mark Jones, Assistant Headteacher in the first instance via email on info@kelmscott.waltham.sch.uk

Opportunities for access:

A number of events, integrated in to the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available as appropriate to each individual activity. The school will make any necessary equipment available e.g. internet access, projectors in order for the provider to be able to carry out their presentations. Individual requirements for events will be discussed with the provider in advance of each event with either the Careers Leader or the relevant member of staff.

Providers are welcome to leave a copy/copies of their prospectus or other relevant course literature with the relevant member of staff at school.

Approval and review

Written by:

Mark Jones

September 2010